



## Resident Warden for Milton Keynes Quaker Meeting

**We are seeking a warden to be a welcoming presence in the Quaker Centre and to oversee the smooth-running of the Centre.**

You will make sure that the Centre is well looked after, working in collaboration with the Finance and Property Committee. This will involve some cleaning and dealing with contractors and service providers. The job also involves managing bookings, liaising with users, and billing and collecting hire charges. We anticipate the role being available from the second half of 2026 onwards.

Hours of work are flexible but are currently 16 hours spread over five days at the Living Wage Foundation rate. Additional benefits of the role include:

- 3-bedroom bungalow with garden, which is integral with the Quaker Centre building,
- 25 days holiday a year (plus bank holidays),
- a contributory pension scheme.

You need to be available on site at various times of the day (early and late). This is why the job is offered with accommodation provided.

- For more details and an application pack, please send an email to: [mkrecruitment20@gmail.com](mailto:mkrecruitment20@gmail.com)
- Closing date for applications: **Friday 6 March 2026**
- Interviews for shortlisted candidates: **Friday 20 March 2026**
- Individual and job-share applications welcome